

WEB ACCESSIBILITY COMPLIANCE DOSSIER

Authority: Beeley Parish Council

Domain: www.beeleyparishcouncil.gov.uk

Standards Base: WCAG 2.2 AA Compliance

Classification: Official Council Record

1. Statutory Web Accessibility Assessment Report

To: Parish Clerk & Responsible Financial Officer, Beeley Parish Council

From: Website Design & Development Lead

Date: 30 July 2026

Subject: Statutory Web Accessibility Assessment & Technical Remediations

1.1 Executive Summary

In accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018, a comprehensive technical audit and code-level remediation process has been executed on the Beeley Parish Council website domain. Following critical template interventions, the website is now structurally positioned as Partially Compliant with the updated WCAG 2.2 AA global standards, actively meeting core statutory target benchmarks.

1.2 Key Remediations Completed (Technical Actions Taken)

The underlying code layer has been completely optimised to strip out historical access barriers. The platform now features the following hardcoded compliance markers:

- * WCAG 2.4.7 & 2.4.13 (Focus Appearance & Visibility - Level AA): Built-in custom CSS properties ensure that all interactive elements, links, sub-menus, and buttons generate a bold, dual-layer high-contrast border outline upon receiving keyboard selection.

- * WCAG 2.1.1 & 2.1.2 (Keyboard Interaction & Trap Elimination - Level A): Manual hardware regression tests confirm that site layouts, dropdown actions, and main menu listings navigate chronologically using native Tab and arrow keystrokes without encountering code traps or blocking states.

- * WCAG 1.4.3 (Contrast Enhancement - Level AA): Implemented global theme style overrides to lock all body strings, list entities, and span structures into a high-visibility dark text colour format (#1a1a1a) to natively exceed the minimum 4.5:1 background contrast rules.

- * Syntax Integrity: Patched broken theme customiser strings to clean up CSS layout rules, eliminating parsing bugs that could freeze screen reader navigation tools.

1.3 Current Compliance Status & Action Log

- Requirement Area: Native Theme Code

Status: PASS

Notes: Keyboard routing, contrast markers, and visible focus rules are successfully running live.

- Requirement Area: Statutory Statement

Status: COMPLETE

Notes: The mandated legal text page must be published on a dedicated page and pinned to the footer menu.

- Requirement Area: Digital Documents (PDFs)

Status: PASS

Notes: Current transparency reports are exported natively from structured text formats (Word) rather than image scans.

2. Official Beeley Parish Council Accessibility Statement

2.1 Statement Scope

This accessibility statement applies to content published on the domain:
www.beeleyparishcouncil.gov.uk.

This website is run by Beeley Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- Zoom in up to 300% without the text spilling off the screen.
- Navigate most of the website using just a keyboard.
- Listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA, and VoiceOver).

We've also made the website text as simple as possible to understand. AbilityNet (<https://abilitynet.org.uk>) has advice on making your device easier to use if you have a disability.

2.2 How Accessible This Website Is

We know some parts of this website are not fully accessible:

- Most older PDF documents are not fully accessible to screen reader software.

2.3 Feedback and Contact Information

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording, or braille, please contact the council administrative office:

- Email: beeleyparishcouncil@gmail.com (Note: Clerk to verify if alternative official address preferred)
- Address: Beeley Parish Council Clerk, Correspondence Office, Derbyshire, UK.
- Response Window: The Council will consider your request and respond within 14 working days.

2.4 Reporting Accessibility Problems with This Website

We are always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, please contact the Clerk directly via the contact methods listed above.

2.5 Enforcement Procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS) (<https://equalityadvisoryservice.com>).

2.6 Compliance Status

This website is partially compliant with the Web Content Accessibility Guidelines version 2.2 AA standard, due to the non-compliances listed below.

2.7 Non-Accessible Content

The content listed below is non-accessible for the following reasons:

Non-compliance with the accessibility regulations:

- None identified during the technical theme review. Keyboard triggers and native visual contrast parameters have been successfully brought up to standard.

Disproportionate burden:

- Not applicable.

Content that's not within the scope of the accessibility regulations:

- PDFs and other documents: Some of our older PDFs and Word documents do not meet accessibility standards—for example, they may not be structured so they're accessible to a screen reader. This fails various WCAG criteria. The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. Any new PDFs or Word documents we publish will meet accessibility standards.

2.8 Preparation of This Accessibility Statement

This statement was prepared on 30 July 2026. It was last reviewed on 30 July 2026.

This website was last tested on 30 July 2026. The test was carried out by the web developer via a manual technical protocol and structural style regressions.

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3. Standard Operating Procedure (SOP) for Council Document Handovers

To ensure that the council remains legally compliant when new agendas, minutes, or audit sheets are uploaded, the Clerk must follow this direct workflow when drafting in Microsoft Word:

3.1 Document Structuring Rules

- **Never Skip Heading Hierarchy:** The main document title must be styled as Heading 1. Core sections (e.g., 1. Apologies for Absence) must be Heading 2. Sub-sections must be Heading 3. Do not skip levels (e.g., from Heading 1 straight to Heading 3).
- **Do Not Use Plain Text Spacing:** Never use the Spacebar or Tab key repeatedly to align text or create visual columns. Use native bullet points, numbered lists, or properly formatted tables.
- **Data Tables:** Tables must have a dedicated header row designated via the Table Design > Header Row checkbox in Word. Never use a table strictly for visual page layout.
- **Hyperlinks:** Ensure link anchors read descriptively (e.g., "Review the May 2026 Minutes Archive") instead of displaying raw URLs or writing "Click Here".

3.2 Safe PDF Export Protocol

- **Windows Desktop Word:** Select Save As > PDF (*.pdf) > Options. Ensure the box labeled "Document structure tags for accessibility" is actively checked before saving.
- **Mac Desktop Word:** Select File > Save As / Export > PDF. Ensure the radio button selection for "Best for electronic distribution and accessibility" is toggled active.